

## **BIO – DATA**

Name : **S.NIRMALA**  
Father's : Mr.S.Sankara Narayanan  
Age & Date of Birth : 22 & 15.06.1990  
Marital Status : Unmarried  
Communication Address : 36/43, I Floor,  
Koonankulam new street,  
Srivilliputtur – 626125  
Virudhunagar District  
Mobile No : 9600018567, 260567.  
Qualification : +2  
Computer knowledge : MS Office, Internet Knowledge.  
Languages Known : Tamil, Telugu, English.

### **Previous Experience**

- 1 HR Asst in Silver spring Spinners India (P) Ltd at Malli  
from 12.04.2007 to 13.11.2008
- 2 Telecaller in Aircel Voice Service at Pondy cherry  
from 01.12.2008 to 12.12.2009
- 3 Receptionist & Customer Service Asst in Afful Farrel at Chennai  
from 03.01.2010 to 07.07.2010
- 4 Office Assistant & Data Entry Operator in ING Life Insurance at  
sivakasi from 12.08.2010 to 30.04.2011
- 5 Office superindendent in VPMM Matric Hr.Sec.School at  
Krishnankovil  
from 23.05.2011 to till 30.10.2011
- 6 Admin Officer in IMAGE Computer Education, Srivilliputtur  
from 01.11.2011 to 31.12.2011
- 7 Doing Online Technical Job from Home.

