

ANINDITA KUNDU

EMAIL: anindita09kundu@gmail.com

ADDRESS: 8/8 Royal Accord Building,
Opp. Chakala cigarette Factory
Andheri East, Mumbai-400059

PHONE: +91-7303408809

Career Objective

To work in an set up which enables me to design a career that involves working with the challenges of human behavior, along with using my core competencies and skills in tune with the latest trends to bring out the best in me and leveraging the gained knowledge contributing to the growth of people . My broader areas of career interest include counseling adults with relationship problems.

Professional / Educational Qualification

QUALIFICATION	NAME OF SCHOOL/COLLEGE	YEAR OF PASSING	%	SPECIALIZATION
M.A(final year student)	University of Mumbai	March 2013	-	Applied Psychology.(social psychology)
B.A	Mount Carmel College (University of Bangalore)	April 2011	73%	Psychology, economics, English lit.
H.S.S.C	Delhi Public School Bhilai (CBSE Board)	March 2008	80%	Commerce
S.S.C	Delhi Public School Bhilai (CBSE Board)	March 2006	89%	-

ADDITIONAL COURSES:

A grade in Certificate course in POLITICAL JOURNALISM.

A+ grade in Certificate course in ADVANCED POLITICAL JOURNALISM.

EXTRA CURRICULAR ACTIVITIES

- Reading all kinds of psychological books, novels fiction and nonfiction.
- Sketching
- singing
- Debates and Extempore
- Dancing
- Writing and poetry
- Comparing and hosting events
- Computers.

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AREAS OF INTERES

Talking and exploring human behavior, inside and outside industrial set up.

Professional Experience

INTERNSHIP

- At Bhilai steel plant, industrial psychology, HR department.
- At kripa foundation: a rehabilitation centre for drug addiction, alcoholism and HIV
- At st. Catherines home for under privileged children.
- At govt hospital at sion counseling HIV people.

5 years of teaching experience of home tuitions.

Worked as a content Writer in Trivone Digital services for 1 month.

COMPUTER LITERACY:

- Basic Knowledge of Computers .
- Well affluence with MS OFFICE. In specific MS WORD, MS POWERPOINT, MS EXCEL.
- Working knowledge of Internet – Browsing and E-mail.
- HTML web page designing, Qbasics.
- SPSS statistical software.

Achievements

IN SCHOOL:

ACADEMICS:

- Good in academics, always within the top 6 positions in class.
- Scholar badge holder for 10 consecutive years.
- Scholar gold medalist holder.
- 97% marks in English in CBSE 10th exams.
- Marker cup holder for the above.
- 0.1% CBSE Merit certificate holder.
- Secured AIR 312 in 8th National science Olympiad.

EXTRA-CURRICULAR:

- gold medal in inter school essay competition.
- Scholarship of 2000 by Avantika International Drawing Competition.
- Rabindranath Tagore Samman in Avantika international Essay competition.
- Levels of distinction in both classical music (Indian) and Rabindra Sangeet from Gandharva University.
- Won many quiz inter- house music Hindi and English noetry competitions

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IN COLLEGE:

- Head of mother mary memorial hostel literary association.
- Member of college literary association.
- Won cul week (intra college fest) Hindustani singing competition.
- Hosting different functions in college and hostel
- Comparing
- Hostel prefect.
- Always amidst the top 10 in the class
- Host of the inter departmental fest in university of Mumbai.
- Winner of 1 min to fame singing completion in college.

MY STRENGTHS:

- Good communication skills.
- Ardent listener who believes in hearing out.
- Ability to take up responsibility.
- Self-confident and motivated
- Highly committed.
- Ability to work in a team.
- A good leader.
- A good follower and learner.
- Punctual and Cooperative

Personal Details

- Gender : Female
- Marital status : Single
- Father's Name : Mr. Sisir Kumar Kundu, A.I.C.W.A
- Mother's name : Mrs Chanchala Kundu, B.A (economics)
- College : University of Mumbai
- Languages : English, Hindi , Bengali
- Date of Birth : 9th September, 1990
- Hobbies / Interests : Playing Sports, dancing, singing, sketching, reading etc.

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References:

References can be provided on request.

DECLARATION & SIGNATURE

I hereby declare that the information in this document is accurate and true to the best of my knowledge.

Place: Mumbai

Date: 26-10-12

ANINDITA KUNDU